



# **x2VOL Student Login**



**x2VOL**

powered by  **intelliVOL**

# Sign-in through Family Connection

resources

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Welcome

Finding the college that is right for you is exciting, challenging, rewarding, and at times, frustrating. The purpose of the college guidance program at Episcopal is to help students understand that college selection is a process, a process which demands careful attention and participation, a process that is highly personal. Students should go through a period of self-reflection, the first step in the planning process. Consider many things: interests, talents, personal goals, strengths, and weaknesses. Be realistic when thinking about yourself. Do not be afraid to reach a dream, but keep one foot on the ground.

Each year, Episcopal students are encouraged to sign up to meet with many of the over one hundred college representatives that visit our campus. In the fall our students participate in the College Preview program, sponsored by St. Mark's, Hockaday, Greenhill, Parish, and Episcopal, welcoming approximately two hundred college representatives. Additionally, we believe in visiting college campuses in order to get a better idea of what the school is really like. There is no substitute for a college visit as a way of assessing the school for the best "fit."

We believe the more students become involved in the process, the more self-confident they will feel about their ability to make good decisions. The more time students invest in the process, the closer they will come to finding the college that suits them as individuals.

In Family Connection, click on the "x2VOL" link under Resources.

# Access x2VOL through Family Connection

1. Sign into Family Connection.  
Using Firefox or Chrome, login to Blackboard and look for the Family Connection link.
2. Click on the x2VOL link under the Resources on the left hand side of your screen in Family Connection. Click “Continue.”
3. The first time you access x2VOL, you will need to complete your x2VOL profile. Then you can go directly to your Dashboard to find opportunities and log your hours.

**The first time you log in, you should see your profile (next slide). \*IF\* you see this screen instead of your profile, enter your Last Name and Student ID.**

### Volunteer Registration



#### Find Your School

Enter your school's name or city to begin searching for your school.

No Logo	Sacramento Charter High School 2315 34th St Sacramento, 95817 <a href="#">Change School</a>
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#### Account Lookup

Check to see if your school has begun the registration process for you.

Last Name

Identifier

If that doesn't work, let your teacher or counselor know, and contact support@intellivol.com or Mallory Joiner, FCPS Service Learning Teacher, at MMJoiner@fcps.edu.

# Complete Your Profile

## Student Registration

- 1 Basic Info
- 2 Interests
- 3 Settings

### Basic Information

#### Name

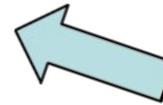
#### Month/Year of Birth

#### Gender

Male  Female

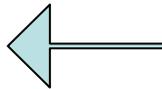
#### Org Identifier

Check that your name and student ID are correct. Select your birth month and year and gender.



### Contact Information

#### Address



Your school's address and phone number should be displayed here. If it is blank, please enter the school's address and phone number. Then scroll down to the e-mail address (see next slide).

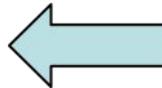
### Profile Picture



No file chosen

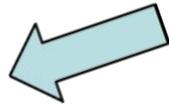
#### Mobile Phone

#### Home Phone



# Profile Page 1, continued...

Email



An e-mail address is required. You can use a personal e-mail address or your school Google Apps account: your student ID @fcpsschools.net. Then click “Proceed” to go to the next screen.

*The email address provided will be used as the username for your account.*

Proceed

On the next screen, you are asked to describe your interests. This is optional, but it allows the x2VOL system to inform you of volunteer opportunities that match your interests. You can still sign up for any service project, even if it doesn't match your profile.

# Profile, Page 2: Interests

If you are interested in a topic, move the bar to the right. If you are not, move the bar to the left.

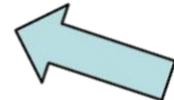
## Student Registration

### Interest Gauge

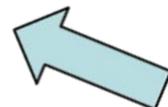


- 1 Basic Info
- 2 Interests
- 3 Settings

### Interests



### Career Clusters



Tip: If you can't slide the circle, try clicking on one side of the bar instead.

“Humanitarianism” means helping people in need.  
“Faith-based” means volunteering with a religious organization.

You can also select the career clusters that most interest you.

# Profile Page 2, continued...

You can also check any of the boxes below that interest you. Then click “Proceed” to go to the final page of your profile.

## Other Interests

Check all topics that interest you from the following lists

### Themes/Causes

- Religion/Faith-based Organisation
- Environmental engagement
- Community / neighborhood organizing
- Women / girls organizations
- African American organizations
- Drug / Alcohol abuse / prevention
- Homelessness / poverty

### Helping Others

- Helping with kids
- Working with seniors
- Working with the sick or injured
- Working with animals

### Types of Activity

- Outdoor
- Physically demanding
- Use / develop skills
- Teamwork / team-building
- Theatre / Drama

Proceed

Tip: If you take a long time to complete this page, the system may log you out when you click “Proceed.” If that happens, go back to your Family Connection page, and click on the x2VOL link again.

# Profile, Page 3: Account Settings

## Student Registration

1 Basic Info 2 Interests 3 Settings

### Sign-In Preference

#### Email Address (Username)

KatyMiller@mailinator.com



You should see the e-mail address you entered on the first page.

#### Create Account Password

New Password

Confirm New Password



Creating a password is optional.

### School Group

Schools use groups to deliver messages as well as target students in different classes or organizations. Choose one of the mandatory groups.

#### School

No Logo

Sacramento Charter High School  
2315 34th St

Sacramento, 95817

#### Mandatory Group:(Select One)

- Class of 2014
- Class of 2015
- Class of 2016
- Class of 2017



The correct high school graduating class may already be selected for you. If not, please select the correct class.

# Profile Page 3, continued...

## Event Registration Notification

Add an e-mail address to send auto updates of events you have signed up for.

[+ Additional Email Address](#)

Yes! Please notify these people when I sign up for an event.

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I understand that my school may have access to my community service progress. They may also review and approve my activities when I post them.

I understand and accept the site policies regarding privacy and security ([View Privacy Statement](#))

I am 13 years old or older

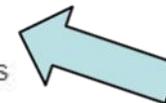
I am under 13 years old but my school subscribes to x2VOL for academic purposes

[Complete Registration](#)

Would you like your parent to be notified when you sign up for an event?

Add their e-mail address and check the box.

You must check both boxes and select your age. Then select "Complete Registration."



# Congratulations! Your Profile is Complete.

You will still be on the account settings page of your profile, but now you have access to the rest of x2VOL. Scroll up to the top of the page to see the Navigation Bar.



The next time you access x2VOL, you will start on your Dashboard. If you need to make changes to your profile later, you can edit by clicking “Profile” in the upper right corner.

# Use the Dashboard to View Progress and Get Help

**Dashboard** Opportunities & Projects Groups & Goals Profile Help Logout

## Dashboard

x2VOL  
powered by intelliVOL

### Groups & Goals Progress

■ Hours Submitted ■ Hours Approved

**Class of 2015**

Service Learning  
(07/01/2011 - 06/30/2015)

Civics Seal  
(07/01/2011 - 06/30/2015)

**Ms. Hick Government Class 2014-2015**

First Quarter Service Hours  
(09/01/2014 - 10/31/2014)

### Bulletin Board

Updated: 09/24/2014 @ 01:37 PM CST

Welcome back students! Check out the video link to find out how to Find Opportunities, Add Hours and view your Service Transcript!

Not sure what to do?  
Click here for training videos!

View Demo

As you look for opportunities, please note that ONLY events labeled "School Sponsored" are sponsored by FCPS. Other opportunities are neither sponsored nor endorsed by the Fairfax County School Board, the Superintendent, or this school. However, students may receive credit for service projects performed through other organizations, as long as the student initiates the project, and the project satisfies the other requirements of the FCPS service learning program. You may find additional volunteer opportunities, including opportunities to volunteer with political campaigns, in Family Connection. Click on the "college" tab and look under the "college resources" section for "enrichment programs."

# How To Join More Groups

The screenshot displays the x2VOL user interface. At the top, a navigation bar includes 'Dashboard', 'Opportunities & Projects', 'Groups & Goals' (circled in black), 'Profile', 'Help', and 'Logout'. Below this, a secondary navigation bar features 'My Groups & Goals' (Joined & Pending Groups and Goals), 'Group/Goal Search' (Find a Group or a Goal), and 'Incentive Messages' (Incentive Messages). The main content area is titled 'My Groups & Goals' and features the x2VOL logo (powered by IntelliVOL) and a green 'Add New Group' button (circled in black). A dropdown menu shows 'Class of 2018' with a 'Change Group' button and an 'Add Goal' button. Below this is a table with columns for 'GOAL NAME', 'PROGRESS', 'START', and 'END'.

You are already in your grade-level group and can log your service towards FCPS goals. If you would like to join additional groups such as NHS/NJHS or your Government or Civics class, use this screen.

# Joining Groups, continued...

Dashboard Opportunities & Projects **Groups & Goals** Profile Help Logout

My Groups & Goals  
Joined & Pending Groups and Goals

Group/Goal Search  
Find a Group or a Goal

Incentive Messages  
Incentive Messages

## Group/Goal Search

Search Results

Group or Goal Name  Select Groups Only

**GOAL RESULTS (2)**

GOAL NAME	EXCLUSIVE	GOAL	START	END	
<b>Sponsored Goal</b> AdmitHub Awards Click the "Add" b ... AdmitHub.com	✘	100.0	09/09/2014	10/15/2014	<input type="button" value="Add"/>
<b>Sponsored Goal</b> AdmitHub Oct 15 - Dec 15 AdmitHub: Applica ... AdmitHub.com	✘	50.0	10/15/2014	12/15/2014	<input type="button" value="Add"/>

**GROUP RESULTS (3)**

GROUP NAME	GROUP MANAGER	GOALS
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Scroll all the way down past the sponsored goals until you see the groups at your school. Click "Join" next to the group you need to join.

# Log Your Service Hours

Dashboard **Opportunities & Projects** Groups & Goals Profile Help

**My Activity Log** Find Opportunities History

## My Activity Log

21 Personal Projects [+ Create New](#) Newest to Oldest

### RECURRING PROJECTS

**Pick up Trash at Park**

Helped nature park pick up trash at weekly event.

[Add Hours](#) [Remove](#)

**My First Personal Project**

This is my first personal project I did in testing.

[Add Hours](#) [Remove](#)

1 Community & Campus Opportunities [Find New](#) Newest to Oldest

### ACTIVE OPPORTUNITIES

OPPORTUNITY	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS	RESUBMIT
<input checked="" type="checkbox"/> <b>FCPS Test School - Courtyard Garden</b> 09/27/2014 - Scheduled Event Come out on Saturday to plant native species in our new c ...				<a href="#">Add Hours</a> <a href="#">Remove</a>

1. Add a project you've done on your own.

2. Add hours to a project you've logged in x2VOL before

3. Add hours for an activity that you signed up for through x2VOL

# Creating a Personal Project

Dashboard Opportunities & Projects Groups & Goals Profile Help Logout

My Activity Log Find Opportunities History

## Create a Personal Project

x2VOL powered by IntelliVOL

**Activity**

Activity Name

Project Description

**Personal Projects**

If you've completed an event outside of what's listed in x2VOL, such as volunteering at a local hospital, then claim your hours as a Personal Project.

**Make this a recurring project**  
Allows you to reuse this personal project for future claims without reentering the information.  
*(ex. Volunteering at the food bank several times a month.)*

**Interests**

Humanitarianism  Faith-based  Environmental

Government  Educational

**Career Clusters**

Agricultural & Natural Reso ...  Education & Training  Public Safety, Corrections ...

Government & Public Adminis ...  Architecture & Constructions  Hospitality & Tourism

Manufacturing  Science, Technology, Engine ...  Arts, A/V Technology & Comm ...

Human Services  Marketing, Sales & Service  Health Science

Business, Management & Admi ...  Information Technology  Finance

Transportation, Distributio ...

Enter a name and description of your project. You will be able to explain in more detail in your reflection.

If you will be doing this same project again (such as weekly or monthly tutoring), check this box to save your info for next time.

Mark the interests and careers that best describe your project.

# Personal Projects, continued...

## Activity Contact

Name

Phone

Email Address

### Verification

The contact specified here will receive a verification request through the email address you've provided. The contact will verify that the service hours claimed for this event are accurate. (Remember that this information may also be audited.)

The contact information is very important. Enter the name of the person who supervised your project (who actually saw your service). Enter the person's e-mail address, so the contact can verify your service by e-mail. If they don't have e-mail, enter the person's phone number.

## Claim Hours

Date  

Hours  

Minutes  

Enter the date you did your service and the amount of time you served.

## Reflections

Explain how you helped and what you learned. There may be questions from your school for you to answer.

## Apply Hours to Goal(s)

### Organization Goals

Select where the hours being claimed will be credited to. Either choose an [Exclusive Goal](#) or choose the option "[Apply to all Non-Exclusive Goals](#)".

*NOTE: Below are all ACTIVE goals in your organization. If you are logging hours that do not belong in an active goal below, choose "Apply to all Non-Exclusive Goals" and the hours will appear in your activity log for the date you submitted.*

	GOAL NAME	GROUP	START	END	GOAL	CREDITED	REMAIN
<input checked="" type="radio"/>	First Quarter Service Hours	Ms. Hick Government Class 2014-2015	9/1/2014	10/31/2014	5.00	0.00	5.00
<input checked="" type="radio"/>	Apply to all Non-Exclusive Goals:						
	Service Learning	Class of 2015	7/1/2011	6/30/2015	40.00	0.00	40.00
	Civics Seal	Class of 2015	7/1/2011	6/30/2015	50.00	0.00	50.00

It is important to apply your service to the correct goal. Was this service for a particular class, club, and/or grading period? Be sure to select the goal that fits your service project. If your project does not fit a particular group, you can apply it to the non-exclusive service learning goal.

# Personal Projects, continued...

The hours that I am submitting are accurate and the details (including hours, dates, location and contact information) are truthful. I understand that the information I am submitting may be audited for accuracy. **If inaccuracies are discovered, I understand that I may be removed from x2VOL and additional consequences may be imposed by my school.**

Check this box!

## Comments

DATE	USER	COMMENT

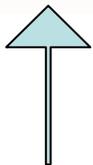
Leave these blank. Later, you will be able to see comments and notifications from your supervisor and your school, and write a response if necessary.

## Claim History

DATE/TIME	EVENT	USER
-----------	-------	------

Submit

Cancel



Submit when you are finished!

# Find Volunteer Opportunities

## Find Opportunities



Community Opportunity Search [Modify Search](#)

Search Results: 4

	OPPORTUNITY	PROFILE MATCH	
School Sponsored	 <b>Spartan High School Meals-On-Wheels</b> <i>Multiple Events</i> Deliver hot meals to families in the community. <a href="#">There is 1 additional opportunity for this organization</a>	64.00 % 	<a href="#">View Event Details (1)</a>
School Sponsored	 <b>Spartan High School After School Tutoring</b> 01/01/2014 - 05/28/2014 After school tutoring in the library every Tuesday afternoon from 3-4 for students who need help with math, science, history, or english.	35.50 % 	<a href="#">Add to My Opportunities</a>
	 <b>Dallas Public Library Help shelving books</b> 02/09/2014 - 12/31/2014 Every Tuesday and Thursday from 4-6 PM help us shelve books at	16.00 % 	<a href="#">Add to My Opportunities</a>

# Print Your Service History

Dashboard **Opportunities & Projects** Groups & Organizations Profile Help Logout

My Activity Log Find Opportunities History

## History

**x2VOL**  
powered by **intelliVOL**

Total Hours Approved: **181.42** Total Hours Claimed: 186.42 Total Hours Verified: 44.67 Total Hours Denied: 2.00 Total Hours Pending: 0.00

**Filter Results**

Type:  Select All  Personal Project  Community Opportunity  School Sponsored

Status:  Select All  Submitted  Verified  Denied  Approved

Start Date:  End Date:

**Filter Results**

Search Results: 32 Newest to Oldest

Hours Submitted: 189.25 Verified: 46.00 Denied: 3.50 Approved: 184.75

Type Personal Project: 22 Community Opportunities: 3 School Sponsored: 7

**Print Results** **Export to PDF**

OPPORTUNITY	TYPE	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS	CREATED	MODIFIED
<input checked="" type="checkbox"/> <b>Sundae Social</b> 01/05/2014 Serving ice cream at a social event at a retire ...	Personal Project	3.00	3.00	3.00	01/06/2014	01/06/2014
<input checked="" type="checkbox"/> <b>Junior Year Hours</b> 01/01/2013 This is a bulk entry of all my hours I did juni ...	Personal Project	100.00	-	100.00	01/06/2014	01/06/2014

