

## Comment Codes

**La - Late** - Student handed in the assignment late. Teachers may assess a 10% penalty for late work

**Ab - Absent** - Student was not in class, and missing work must be completed according to class syllabus. This comment carries no penalty and can be changed to a grade or "Mi".

**Mi - Missing/Not Handed In** - Student has not yet turned in the assignment. This comment carries the score of "0". This comment is removed when scored.

**Exc - Excused** - Student has been excused from doing this assignment.

**NYG - Not Yet Graded** - Student has turned in the assignment, but the assignment has not yet been graded. This comment is removed when scored.

**CA - Completed Activity** - Student has completed activity, but it does not count in student's grade.

## Homework Policy

Homework will not be assigned over Thanksgiving Break, Winter Break, or Spring Break. Homework cannot exceed 10% of the student's quarter grade.

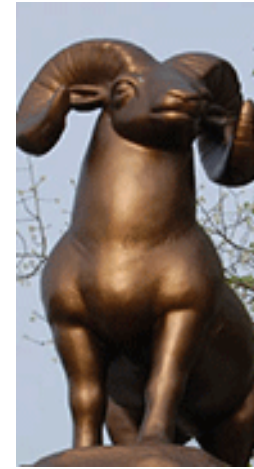
## Grade Book Information

A rolling (cumulative) grade book will be utilized which allows for progress towards a final mark that captures the total picture of student grades, regardless of length of quarter or number of assignments in each quarter. A rolling grade book allows for flexibility and equitable grading practices given the uncertainty of schedules & likelihood of distance learning for some or all students during the 2020-21SY.


- Cumulative - Grades from each quarter carry over and build upon the previous quarter.
- Quarter grades are a snapshot of a student's current progress in the course and demonstrate performance to that date, not just the quarter.
- Final grades are determined by a combination of all assignments and assessments throughout the year, regardless of the quarter the work was completed.

## Grading Scale & Descriptors

4 Pt	%	Letter	Grade Descriptors
4	93-100	A	Designates the status of a student who consistently demonstrates accurate and complete knowledge of content and skills specified in the FCPS Program of Studies (POS), and applies that knowledge to solve problems in a variety of settings.
3.7	90-92	A-	
3.3	87-89	B+	Designates the status of a student who demonstrates knowledge of content and skills specified in the FCPS POS, with some improvement needed in accuracy and/or consistency in performance, applying that knowledge to solve problems in a variety of settings.
3	83-86	B	
2.7	80-82	B-	
2.3	77-79	C+	Designates the status of a student who demonstrates knowledge of basic content and skills specified in the FCPS POS, but requires additional practice and instructional experiences to acquire skills necessary to solve problems.
2	73-76	C	
1.7	70-72	C-	
1.3	67-69	D+	Designates the status of a student who needs significant practice and instructional experiences to acquire the knowledge of basic content and skills specified in the FCPS POS necessary to solve problems. As a final mark, it is not necessarily sufficient to meet the prerequisite requirements for the next level in sequence of courses.
1	64-66	D	
0	0-63	F	Designates the status of a student who has not demonstrated the basic knowledge of content and/or skills specified in the FCPS POS and requires additional practice and instructional experiences in order to succeed.



## Robinson Secondary School

 Parent Handbook  
Grading & Reporting



## Parent SIS Accounts

## Robinson Online Gradebook

Principal: Tracey Phillips

Robinson Secondary School  
5035 Sideburn Road

Phone: 703-426-2100  
Fax: 703-426-2197

## SIS Parent and Student Accounts

Parents and students can access grades through their SIS accounts.

- If you have a SIS account from last year, log in with your existing username and password.
- Parents of newly registered students will receive a letter via US mail providing directions for registering for a SIS account in August—please follow directions for activating the account prior to the deadline indicated in the letter.
- Students will use their network login credentials to log into SIS at <https://sisstudent.fcps.edu/SVUE/> (no activation is necessary).
- Student schedules are available at the end of August.
- Parent and student access to the gradebook will begin in mid-September.
- Parent login and helpful link are available at <https://robinsonss.fcps.edu/academics/high-school/sis>
- Since parents and students can log into their accounts to view grades entered into the gradebook at any time, teachers are not required to email progress reports.
- Interim grades will no longer be mailed home.

## Grading Philosophy

Fairfax County Public Schools and Robinson Secondary's grading philosophies are based upon best practice and research. The purpose of grades is to provide information about a student's achievement at a given time and about learning trends during the school year. We support that academic grades must be separate from work habits. Robinson will pair academic grades with work habits comments when appropriate. Included in this document is a listing of comments and their definitions that will be used to show work habits. Monitoring student progress is a joint responsibility between the teacher, parent and student.

## Grading Principles

Grades must

- Convey achievement of identified standards
- Be determined by achievement and not behavior
- Support Student Learning
- Be available to parents and students
- FCPS Policy states that teachers have 7 school days to grade and record assignments in SIS, with the exception of major projects/long term assignments, such as IA's
- FCPS Requires a minimum of 9 grades over the course of the quarter.

## Retakes of Summative Assessments

- For summative assessments, at least one new opportunity to demonstrate proficiency shall be provided to any student who scores below an 80% and completes corrective action determined by the collaborative team.
- The highest score a student can earn on a retake is 80%.
- A student has up to 10 school days to retake a summative assessment.

## Common Course Syllabus

In addition to common grading practices, Collaborative Teams will also provide parents and students with a common syllabus. In the Common Course Syllabus, teachers will address the following; Course Description, Course Objectives, SIS comment Codes and Grading Scales, Quarter Grade Determination, Enrichment Activities, Late Work Policy, Retakes of Summative Assessments, Culminating Activity/Project, Semester and Final Grade Determination

## Work Accountability & Missing Assignments

A placeholder will be entered into the grade book (MI or AB) for work not submitted. When it has been submitted, it will change to a grade with a maximum penalty of 10% (late). Collaborative Teams will set reasonable guidelines for turning in late work to encourage work completion. Teachers are not expected to take late work over an entire quarter. Students have 10 school days to submit late work. After that date, the score on the assignment is a zero. Students may receive an Incomplete for the quarter if missing work was assigned/due within two weeks of the end of the quarter at teacher discretion.

## Assignment Types

**Enrichment Activity** - At Robinson Secondary, students will no longer be afforded the opportunity to earn extra credit for tasks not related to the curriculum. We will allow students to participate in Enrichment Activities. These are for a student who has completed an activity during the course of study that is beyond the required work in the classroom in order to further his or her understanding of a concept. It is counted as a separate grade and ties to a skill in that content area. This is designed to replace any form of extra credit. Students will not be given extra credit or grades for activities such as bring in classroom materials, providing parent signatures, participating in fundraising/charitable events or participating in non-curricular activities.

**Project** - A long term assignment with a specific goal, which may include student driven research, that requires planning and aligns to the curriculum.

**Lab** - An experiment or investigation that requires data collection.

**Homework** - An activity outside of class time (may include Blended Learning Activity); must not exceed 10% of the final grade)

**Quiz** - An assessment typically prior to a unit test.

**Classwork** - A graded activity completed during the class period

**Unit Test/Exam** - An assessment given at the end of a unit or at the semester/end of year

**Formative Assessment** - An assessment designed to provide feedback that informs and/or guides instruction, such as; quizzes, warm-ups, exit tickets, classwork, orals and written assignments

**Summative Assessment** - Any assessment designed to communicate mastery of content, such as; Oral/Written assessments, Unit Tests, Exams, and other assessments

**Service Learning** - Student has completed an activity during the course of study that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen the community.